

ORDER FOR SUPPLIES OR SERVICES					PAGE 1 OF 7		
1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-95-D-2965		2. DELIVERY ORDER/ CALL NO. 0016		3. DATE OF ORDER/CALL (YYYYMMDD) 2000 JAN 21	4. REQUISITION/PURCH REQUEST NO. SEE SECTION G	5. PRIORITY DO-A1	
ASC/CDS USAF/AFMC AERONAUTICAL SYSTEMS CENTER 2275 D STREET BLDG 16 RM 129 WRIGHT PATTERSON AFB OH 45433-7233 SCOTT A. SMITH (937) 255-7003 X4649 smithsa		CODE FA8622	7. ADMINISTERED BY (If Other than 6) DCMC DAYTON AREA C BUILDING 30 1725 VAN PATTON DRIVE WRIGHT-PATTERSON AFB OH 45433-5302  SCD: C PAS: (NONE)		CODE S3605A	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)	
9. CONTRACTOR MODERN TECHNOLOGIES CORP NAME AND ADDRESS 4032 LINDEN AVE DAYTON OH 45432-3006		CODE 9J721	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED	
			MAILING DATE  JAN 31 2000		12. DISCOUNT ITEMS  N		
			13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)				
14. SHIP TO  SEE SCHEDULE		CODE	15. PAYMENT WILL BE MADE BY DFAS-CO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041		CODE SC1018	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL <input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.					
	PURCHASE	Reference your furnish the following on items specified herein.					
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.							
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD)							
If this box is marked, supplier must sign Acceptance and return the following number of copies:							
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE  See Section G							
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA LUCILA CASTEL BY: <i>Lucila Castel</i> (937) 355-7003 X4651 28 January 2000 CONTRACTING/ORDERING OFFICER		25. TOTAL \$384,223.88	29. DIFFERENCES
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED  DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				27. SHIP NO.	28. D.O. VOUCHER NO.	30. INITIALS	
				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.  DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER				32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER		
					35. BILL OF LADING		
37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. SIR ACCOUNT NO.	42. SIR VOUCHER NO.		

1. This delivery order 0016 is issued pursuant to H-013 entitled "Orders" of the basic contract F33657-95-D-2965. The contractor shall provide effort in accordance with the Statement of Work (SOW), "PROGRAM CONTROL SUPPORT TO THE AIR COMBAT SYSTEM PROGRAM OFFICE FINANCIAL MANAGEMENT BRANCH" dated 13 Jan 2000 at a ceiling amount of \$384,223.88.

2. SECTION B: The Supplies/Services Schedules are set forth on pages 3 and 4 hereto.

3. SECTION G: Appropriation and Accounting Classification data is set forth on pages 5 and 6 hereto.

4. SECTION I: CLIN 0005 is fully funded and is subject to FAR clause 52.232-20 entitled "LIMITATION OF COST". For this item, the sum of \$12,322.26 of the total price of \$12,322.26 is presently available for payment and allotted to this contract to cover performance through the completion date of 26 Sep 2000.

5. SECTION J, list of attachments is set forth on page 7 hereto.

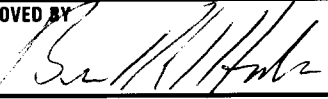
ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
0001			\$371,901.62
	Noun:	PROGRAM CONTROL SUPPORT TO THE AIR COMBAT SPO	
	ACRN:	9	
	Security:	U	
	Contract type:	Y - TIME AND MATERIALS	
	Completion Date:	26 SEP 2000	
	Descriptive Data:		
	a. The Contractor shall provide Program Control Support to the Air Combat SPO Financial Management Branch in accordance with the Statement of Work (SOW), dated 13 Jan 2000, Section J, Atch 1. Full funding in the amount of \$371,901.62 is hereby obligated which is estimated to cover all items through the completion date of 26 Sep 2000.		
	b. Listed below are the negotiated labor categories and corresponding labor hours for each category:		
	YEAR 5		
	CONTRACTOR	LABOR CATEGORY	ESTIMATED HOURS
	PRIME (OFF-SITE)	PROG MANAGER	70
	PRIME (ON-SITE)	SENIOR ANALYST/PL	2784
	PRIME (ON-SITE)	SENIOR ANALYST	1392
	PRIME (ON-SITE)	JOURN ANALYST	2784
	PRIME (ON-SITE)	ANALYST	1392
	TOTAL HOURS		8422
000101	Noun:	Funding Info Only	
	ACRN:	AA	\$74,185.50
000102	Noun:	Funding Info Only	
	ACRN:	AB	\$14,069.06
000103	Noun:	Funding Info Only	
	ACRN:	AC	\$60,000.00
000104	Noun:	Funding Info Only	
	ACRN:	AD	\$64,182.60
000105	Noun:	Funding Info Only	
	ACRN:	AE	\$159,464.46

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
0002			NSP
	<i>Noun:</i> DATA-EXHIBIT A		
	<i>ACRN:</i> 9		
	<i>Security:</i> U		
	<i>Contract type:</i> Y - TIME AND MATERIALS		
	<i>Completion Date:</i> 26 SEP 2000		
	<i>Descriptive Data:</i>		
	Data in accordance with Contract Data Requirements List (CDRL), DD Form 1423 dated 2 Nov 1999, attached hereto as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.		
000201			
	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AA	\$0.00	
000202			
	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AB	\$0.00	
000203			
	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AC	\$0.00	
000204			
	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AD	\$0.00	
000205			
	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AE	\$0.00	
0005			\$12,322.26
	<i>Noun:</i> TRAVEL AND COMPUTER SERVICES		
	<i>ACRN:</i> AE		
	<i>Security:</i> U		
	<i>Contract type:</i> S - COST		
	<i>Completion Date:</i> 26 SEP 2000		
	<i>Descriptive Data:</i>		
	Travel and Computer Services in support of CLIN 0001 above. Full funding in the amount of \$12,322.26 is hereby obligated which is estimated to cover all items through the completion date of 26 Sep 2000.		

ACRN	Appropriation/Lmt Subhead/Supplemental Accounting Data	Obligation Amount
AA	97 00100 1102 2M0 4720 0WH1502N14D5 59201 503000 F03000  Funding breakdown: On CLIN 000101: \$74,185.50 On CLIN 000201: \$.00 On CLIN 0005: \$.00  PR/MIPR: GFBFS007205002 \$74,185.50  Descriptive data:	\$74,185.50
AB	57 03400 300 78WP 010000 012AQ0 592IA 27141F 503000 F03000  Funding breakdown: On CLIN 000102: \$14,069.06 On CLIN 000202: \$.00  PR/MIPR: GFBFS007205002 \$14,069.06  Descriptive data: The fund cite on the PR appears as follows:  5703400 300 78WP 012AQ001 592IA 27141F 503000 F03000  A&AS code is IA.	\$14,069.06
AC	57 03600 290 4720 674479 2BWB02 592IA 28060F 503000 F03000  Funding breakdown: On CLIN 000103: \$60,000.00 On CLIN 000203: \$.00  PR/MIPR: GFBFS007205002 \$60,000.00  Descriptive data: A&AS code is IA.	\$60,000.00
AD	57 03600 290 3620 642025 331400 592IA 63800F 503000 F03000  Funding breakdown: On CLIN 000104: \$64,182.60 On CLIN 000204: \$.00  PR/MIPR: GFBFS007205002 \$64,182.60  Descriptive data: A&AS code is IA.	\$64,182.60

ACRN	Appropriation/Lmt Subhead/Supplemental Accounting Data	Obligation Amount
AE	57 03010 110 36R5 13328A 2ANV3A 592IA 000000 503000 F03000	\$171,786.72
	<i>Funding breakdown:</i> On CLIN 000105: \$159,464.46	
	On CLIN 000205: \$.00	
	On CLIN 0005: \$12,322.26	
	<i>PR/MIPR:</i> GFBFS007205002 \$171,786.72	
	<i>Descriptive data:</i>	
	A&AS code is IA.	

<u>DOCUMENT</u>	<u>PGS</u>	<u>DATE</u>	<u>TITLE</u>
EXHIBIT A	1	12 JAN 2000	CONTRACT DATA REQUIREMENTS LIST (CDRL)
ATTACHMENT 1	3	13 JAN 2000	STATEMENT OF WORK (SOW), ENTITLED "PROGRAM CONTROL SUPPORT TO THE AIR COMBAT SYSTEM PROGRAM OFFICE FINANCIAL MANAGEMENT BRANCH".
ATTACHMENT 2	6	26 JAN 2000	DD FORM 254 - CONTRACT SECURITY CLASSIFICATION

CONTRACT DATA REQUIREMENTS LIST										Form Approved OMB No. 0704-0188					
The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.															
A. CONTRACT LINE ITEM NO. CLIN 0002				B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____									
D. SYSTEM/ITEM SPEC COMP FUNC SPT				E. CONTRACT/PR NO. F33657-95D-2965				F. CONTRACTOR MODERN TECHNOLOGIES COPR.							
1. DATA ITEM NO. A004		2. TITLE OF DATA ITEM CONTRACTOR PROGRESS STATUS MGMT RPT						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227				5. CONTRACT REFERENCE PARA. 3.3				6. REQUIRING OFFICE ASC/BBF							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED  N/A		10. FREQUENCY MONTHLY  11. AS OF DATE MONTH END		12. DATE OF FIRST SUBMISSION SEE BLK 16  13. DATE OF SUBSEQUENT SUBMISSION MONTHLY		14. DISTRIBUTION  a. ADDRESSEE  b. COPIES Draft Final Reg Repro							
15. REMARKS BLOCK 12: First report shall be delivered 30 days AFO. Final progress report shall be delivered 26 Sep 00.								ASC/BBF		0		1		0	
								ASC/CDSY				-5			
								15. TOTAL		0		2		0	
17. PRICE GROUP															
18. ESTIMATED TOTAL PRICE															
17. PRICE GROUP															
18. ESTIMATED TOTAL PRICE															
17. PRICE GROUP															
18. ESTIMATED TOTAL PRICE															
17. PRICE GROUP															
18. ESTIMATED TOTAL PRICE															
17. PRICE GROUP															
18. ESTIMATED TOTAL PRICE															
G. PREPARED BY 				H. DATE 12 Jan 00		I. APPROVED BY 				J. DATE 12 Jan 00					



**Statement of Work for the Program Control Support  
to the Air Combat System Program Office  
Financial Management Branch**  
*13 JAN 00*

## **1.0 PURPOSE**

To provide integrated financial analysis and schedule analysis support to the Air Combat System Program Office (SPO), Financial Management Branch.

## **2.0 SCOPE**

Work under this task order shall be as described in paragraphs 3.3 and 3.6 of the basic contract.

## **3.0 RESPONSIBILITIES**

The contractor shall provide financial analysis support and program schedule analysis support to the Air Combat SPO, Financial Management Branch, as listed in the following paragraphs:

- 3.1 Financial Analysis Support: The contractor shall provide financial/budget analysis support to the Air Combat SPO, Financial Management Branch in developing financial baselines and budgetary documentation, performing commitment and obligation statusing, program integration and resource analysis, reconciling accounting issues, developing status reports, and preparing program reviews and reports.
- a. Assist in collecting mission support budget requirements for the Air Combat SPO (supplies, computer needs, travel, etc.) which are used by Government program budget requirements for presentation in various financial briefings, i.e., budget call, mid-year execution review, etc.
  - b. Maintain and monitor the commitment and obligation status of mission support costs for the aircraft portfolio.
  - c. Prepare and distribute three (3) weekly status reports that identify budget obligations and commitments; i.e., (1) Mission Support Overhead, (2) Air Combat SPO Travel, and (3) Program Mission Support (training, travel, equipment, etc.).
  - d. Maintain Mission support funding logs, which provide funds execution data to the customer.
  - e. Maintain PR/MIPR control logs.

- f. Maintain and update metric logs. Data is used by government personnel to update metric charts and brief the 2-Ltr on a quarterly basis.
  - g. Assist government personnel in solving accounting issues.
- 3.2 Schedule Analysis Support: The contractor shall provide program schedule analysis support to the Air Combat SPO, Financial Management Branch in developing and maintaining program schedules, providing program integration, schedule status reports, and providing schedule training to government personnel.
  - a. Maintain existing program schedule networks and provide program schedule analysis reports.
  - b. Develop program schedule networks (integrated at defined levels) for existing and new programs.
  - c. Develop schedule network training courseware and provide schedule training instruction to government personnel on the purpose of schedules and integrated network schedules, the purpose and usage of different schedule models, how to develop model input data and how to analyze model output data (a schedule checklist), and how to build and/or maintain existing program schedules.
  - d. Develop reference material that will give government personnel the capability of maintaining and using existing schedules. This material shall include software usage pointers, generic program schedules, lists of activities, and step-by-step schedule building instructions.
- 3.3 Progress Reports: A progress and management report (CDRL A0004) will summarize the monthly support activity. Additionally, the contractor shall provide quarterly progress reviews. These reviews shall provide the current status of all items identified on the Surveillance Plan, which shall be provided to the contractor.

Additionally, the contractor shall provide quarterly progress reviews. These reviews shall provide the current status of all items identified on the Surveillance Plan, which shall be provided to the contractor.

#### **4.0 GENERAL**

- a. The contractor shall be knowledgeable in the use of Microsoft Word, Excel, PowerPoint, and Project, and schedule risk software including Risk+.

- b. The contractor shall be required to perform local and/or remote travel in association with the tasks in 3.1 and 3.2. The contractor shall perform required travel to gather data, factfind, and attend program meetings in support of the program office.
- c. The contractor shall work eight (8) hours per day within the ASC/FBFS program office facility in Building 16 at Wright-Patterson Air Force Base.

**5.0 COGNIZANT OFFICE:** The point of contact for this task order is Mr. Bruce Hudson, ASC/FBF, ext 50935x4625.

<div>DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION (The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</div>				<div>1. CLEARANCE AND SAFEGUARDING</div> <div>a. FACILITY CLEARANCE REQUIRED SECRET</div> <div>b. LEVEL OF SAFEGUARDING REQUIRED N/A</div>			
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)			
X		a. PRIME CONTRACT NUMBER F33657-95D-2965/0016 Exp Date:000926		X		a. ORIGINAL (Complete date in all cases) DATE (YYYYMMDD) 000125	
		b. SUBCONTRACT NUMBER				b. REVISED (Supersedes all previous specs) REVISION NO. DATE (YYYYMMDD)	
		c. SOLICITATION OR OTHER NUMBER DUE DATE (YYYYMMDD)				c. FINAL (Complete Item 5 in all cases) DATE (YYYYMMDD)	
4. IS THIS A FOLLOW-ON CONTRACT? X YES NO. If Yes, complete the following: Classified material received or generated under F33657-95D-2965/0011(Preceding Contract Number) is transferred to this follow-on contract.							
5. IS THIS A FINAL DD FORM 254? YES NO. If Yes, complete the following: In response to the contractor's request , retention of the classified material is authorized for the period of							
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)							
a. NAME, ADDRESS, AND ZIP CODE Modern Technologies Corporation P.O. Box 31048 Dayton, OH 45432				b. CAGE CODE 9J721		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) DSS Midwest (OMW) 610 South Canal Room 800 Chicago, IL 60607-4599	
7. SUBCONTRACTOR							
a. NAME, ADDRESS, AND ZIP CODE  N/A				b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)  N/A	
8. ACTUAL PERFORMANCE							
a. LOCATION  N/A				b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)  N/A	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT  ASC/Air Combat SPO Financial Management Support							
10. CONTRACTOR WILL REQUIRE ACCESS TO:				11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:			
		YES	NO			YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION			X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY		X	
b. RESTRICTED DATA			X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY			X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			X
d. FORMERLY RESTRICTED DATA			X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			X
e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY			X
(1) Sensitive Compartmented Information (SCI)			X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			X
(2) Non-SCI		X		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			X
f. SPECIAL ACCESS INFORMATION			X	h. REQUIRE A COMSEC ACCOUNT			X
g. NATO INFORMATION			X	i. HAVE TEMPEST REQUIREMENTS			X
h. FOREIGN GOVERNMENT INFORMATION		X		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			X
i. LIMITED DISSEMINATION INFORMATION			X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			X
j. FOR OFFICIAL USE ONLY INFORMATION		X		l. OTHER (Specify)		X	
k. OTHER (Specify)			X	Notification of Government Security Activity Required (See Addendum)			

<b>12. PUBLIC RELEASE.</b> Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release <input type="checkbox"/> Direct <input checked="" type="checkbox"/> Through (Specify)		
ASC/PA 1865 Fourth Street, Suite 15 Wright-Patterson AFB, Ohio 45433-7129		
to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review. *In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.		
<b>13. SECURITY GUIDANCE.</b> The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)		
a. The following applies to this contract: 1. National Industrial Security Program Operation Manual (NISPOM), DoD 5220.22M, dated Jan 95. b. Ref Blk 10: General Intelligence Material/Foreign Disclosure apply. See addendum for details. c. Ref Blk 10j: For Official Use Only (FOUO) applies. See addendum for details. d. Ref Blk 11a: Releasing contractor or Government activity will furnish complete classification guidance for the services to be performed. The contractor must protect Government identified unclassified Critical Information to the same degree as it safeguards proprietary information. On-base contractor employees will participate in the installation OPSEC program. e. Contractor performance will occur on Wright-Patterson AFB, Ohio (Area B, ASC/FB, Bldg 16). The notification of Government Security Activity and Visitor Group Security Agreement applies. See contract clause for details. f. Contractor employees needing access to Government computer systems will comply with requirements of DoD 5200.2.R, Personnel Security Program. g. Functional Area Chief: Ms Margorie Radford, ASC/CDSY, (937)255-1783, ext 4662. h. Functional Area Evaluator: Mr. Bruce K. Hudson, ASC/FBF, (937)255-0935, ext 4625.		
<b>14. ADDITIONAL SECURITY REQUIREMENTS.</b> Requirements, in addition to ISM requirements, are established for this contract. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)		
<b>15. INSPECTIONS.</b> Elements of this contract are outside the inspection responsibility of the cognizant security office. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.) ASC/SYSPC will maintain security oversight for on-base performance.		
<b>16. CERTIFICATION AND SIGNATURE.</b> Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.		
a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE (Include Area Code)
Lucila Castel	Contracting Officer	(937)255-7003,x4651
d. ADDRESS (Include Zip Code)	<b>17. REQUIRED DISTRIBUTION</b>	
ASC/CDSK	<input checked="" type="checkbox"/> a. CONTRACTOR	
WPAFB, OH 45433-7010	<input checked="" type="checkbox"/> b. SUBCONTRACTOR	
e. SIGNATURE <i>28 January 99</i> <i>Lucila Castel</i>	<input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR	
	<input checked="" type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION	
	<input checked="" type="checkbox"/> e. ADMINISTRATIVE CONTRACTING OFFICER	
	<input checked="" type="checkbox"/> f. OTHERS AS NECESSARY ASC/SYSPC	
DD FORM 254 (BACK), DEC 1999		

ASC/SYS  
COORDINATION  
PC-ONLY

26 Jan 99 Sm

ADDENDUM TO DD FORM 254

08 February 1999

USE OF SPECIAL INTELLIGENCE MARKINGS

1. Authorized Control Markings of Intelligence Information

- a. "Dissemination and Extraction of Information Controlled by Originator (ORCON)".

This marking may be used only on classified intelligence that clearly identifies or would reasonably permit ready identification of intelligence sources or methods that are particularly susceptible to countermeasures that would nullify or measurably reduce their effectiveness. It is used to enable the originator to maintain continuing knowledge and supervision of the further use of intelligence beyond the original dissemination. This control marking may not be used when access to the intelligence information will reasonably be protected by use of its classification marking (i.e. Confidential, Secret, Top Secret), or by use of any other control marking specified herein.

- b. "Not Releasable to Foreign Nationals (NOFORN)"

This control marking is used to identify classified intelligence material that may not be released in any form to foreign governments, foreign nationals, or non-US citizens without permission of the US Government originator, and then only when released in compliance with the National Disclosure Policy.

- c. "Authorized for Release to (Name of country(ies)/international organization"

This marking is used to identify classified intelligence material that the US Government Originator has predetermined to be releasable or has been released through established foreign disclosure channels to the indicated country(ies) or organization.

2. Procedures Governing Use of Control Markings

a. Any recipient desiring to use intelligence in a manner contrary to the restrictions established by the control markings set forth above, shall obtain the advanced permission of the originating agency. Such permission applies only to the specific purposes agreed to by the originator and does not automatically apply to all recipients. Originator will ensure that prompt consideration is given to recipients' requests, with particular attention to reviewing and editing if necessary, sanitized or paraphrased versions to derive a text suitable for release subject to lesser or no control markings.

b. The control markings authorized above shall be shown on the title page, front cover, and other applicable pages of documents, incorporated in the text of electrical communications, shown on graphics, and associated (in full or abbreviated form) with data stored or processed in automatic data processing systems. The control markings also shall be indicated by parenthetical use of the markings abbreviations at the beginning or end of the appropriate portions. If the control markings apply to several or all portions, the document may be marked with a statement to this effect rather than marking each portion individually.

c. The control markings in paragraph one (1) shall be individually assigned at the time of preparation of intelligence products and used in conjunction with security classifications and other markings specified by EO 12958 and its implementing ISOO Directive. The markings shall be carried forward to any new format in which the same information is incorporated including oral and visual presentations.

Current Guidance  
Implementation of DCID 1/7, 30 June 1998

ADDENDUM TO DD FORM 254  
22 October 1996

**GENERAL INTELLIGENCE MATERIAL/FOREIGN DISCLOSURE**

1. **Special Requirements for General and Foreign Intelligence Material.** In addition to the requirements and controls for classified material, the Director, Central Intelligence, sets up additional requirements and controls for intelligence in the possession of contractors. The contractor must:

a. Maintain control of all intelligence materials released in his or her custody in accordance with DOD 5220.22-M, the National Industrial Security Program Operating Manual (NISPOM), January 1995, paragraphs 5-200, 201 and 202 for control. Contractors agree that all intelligence material released, all reproductions and other material generated (including reproductions) are the property of the US Government.

b. Maintain control of all reproduced intelligence data in the same manner as the original.

c. Destroy intelligence materials in accordance with approved methods identified in the NISPOM.

d. Restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organization is prohibited unless authorized in writing by the Contracting Officer's Representative (COR) with prior approval of ASC/NAIC/POA.

e. Not release intelligence data to foreign nationals or immigrant aliens, regardless of their security clearance or contract status, without advance written permission from the COR, Foreign Disclosure Policy Office (ASC/SYSR), and ASC/NAIC/POA.

f. Ensure that each employee having access to intelligence material is fully aware of the special security requirements for this material.

2. **Returning Intelligence to the Air Force.** Contractors must return intelligence data to the COR at the termination or completion of a contract unless the COR has provided written approval for the contractor to retain for an additional two years. If retention is required beyond the two year period, the contractor must again request and receive written retention authority from the COR. If the COR grants retention authority, he or she must provide a copy of the written approval to ASC/NAIC/POA.

3. **Release of Classified and Unclassified Information to Foreign Government and Their Representatives.** Any military activity or defense contractor receiving a request from a foreign government or a representative thereof, for intelligence data about this program, shall forward the request to ASC/SYSR and ASC/NAIC/POA. Information released under Foreign Military Sales (FMS) must comply with the specific USAF disclosure guidance issued for the specific FMS customer.

ADDENDUM TO DD FORM 254  
24 January 2000

**FOR OFFICIAL USE ONLY (FOUO)**

1. **GENERAL:** FOUO is information that has not been given a security classification pursuant to the criteria of an Executive Order, but which may be withheld from the public because disclosure would cause a foreseeable harm to an interest protected by one or more of the Freedom of Information Act (FOIA) exemptions 2 through 9. Additional information on FOUO may be obtained by contacting the User Agency. FOUO is assigned to information at the time it is created in a DoD Agency or derivatively as instructed in a Security Classification Guide.

2. **MARKING:**

a. FOUO information received (released by a DoD component) should contain the following marking, when received: ***THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER FOIA. EXEMPTION(S) \_\_\_\_\_ APPLIES/APPLY.***

b. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any). Each paragraph containing FOUO information shall be marked as such.

c. Within a classified document, an individual page that contains both FOUO and classified information shall be marked at the top and bottom with the highest security classification of information appearing on the page. Individual paragraphs shall be marked at the appropriate classification level, as well as unclassified or FOUO, as appropriate. An individual page that contains FOUO information but no classified information shall be marked "FOR OFFICIAL USE ONLY" at the top and bottom of the page, as well as each paragraph that contains FOUO information. NOTE: For "production efficiency" the entire document may be marked top and bottom with the highest level of classification contained within it, as long as every paragraph is marked to reflect the specific classification of the information it contains.

d. Mark other records, such as computer print outs, photographs, films, tapes, or slides "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.

e. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.

4. **DISSEMINATION:** FOUO may be disseminated between officials of DoD Components, DoD contractors, consultants and grantees to conduct official business for DoD. Recipients shall be made aware of the status of such information and transmission shall be by means that preclude unauthorized public disclosure.

5. **TRANSMISSION:** FOUO information shall be transmitted in a manner that prevents disclosure of the contents. When not commingled with classified information, it may be sent via first-class mail or parcel post. Bulky shipments, i.e. testing materials, that otherwise qualify under postal regulations, may be sent by fourth-class mail. FOUO information may also be sent over facsimile equipment; however, when deciding whether to use this means, balance the sensitivity of the records against the risk of disclosure. Consider the location of sending and receiving machines and ensure authorized personnel are available to receive the FOUO information as soon as it is transmitted. Transmittal documents shall call attention to the presence of FOUO attachments. FOUO information may also be sent via e-mail, if it is sent via a system that will prevent unintentional or unauthorized disclosure.

6. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal building security, locked buildings or rooms normally provide adequate after-hours protection. If such protection is not considered adequate, FOUO material shall be stored in locked containers such as file cabinets, desks, or bookcases. *Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.*

7. **DESTRUCTION:** When no longer needed, FOUO information shall be disposed of by any method that will preclude its disclosure to unauthorized individuals.

(Reference DoD Regulation 5400.7/Air Force Supplement, 22 July 1999.)



## NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days **before** the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

- a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;
- b. The contract number and military contracting command;
- c. The highest classification category of defense information to which Contractor employees will have access;
- d. The date Contractor operations will begin on WPAFB OH;
- e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in **addition** to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.